United Nations Development Programme

UNDP Philippines

Project Title:	PIPOL KONEK
Expected UNDAF/CP Outcome(s):	Outcome 1: The most marginalized, vulnerable, and at-risk people and groups benefit from inclusive and quality services and live in a supportive environment wherein their nutrition, food security, and health are ensured/protected.
Expected CPD Output(s):	1.2.1 Number of UNDP-assisted NGAs and LGUs implementing reforms and innovations for: a) Delivery and monitoring of services b) Public finance management c) Public procurement 1.3.1 Number of individuals and institutions engaged in NGAs and LGUs through UNDP-supported civic engagement mechanisms
Start/End Dates:	18 months (subject to revision)
Implementing Partner:	United Nations Development Programme

Brief Description

The Philippines is recognized as a high user of online services: an estimated 67 million Filipinos use Facebook. Yet 59% of the population and 72% of all households lack access to the internet. The Free Wi-Fi Internet Access in Public Places Project, otherwise known as Pipol Konek, was implemented starting June 2016. Pipol Konek aims to provide free broadband Internet access to public places across the country. The target beneficiary sites of Pipol Konek is 13,024 by December 2018. As of August 2018, a total of 3,509 sites have already been installed, with 1,592 live sites and 1,689 sites with access points installed but awaiting telco links.

On August 2, 2017, Republic Act No. 10929 otherwise known as the Free Internet Access in Public Places Act of 2017 was enacted, which mandates the Department of Information and Communications Technology (DICT) as the lead implementing agency that will oversee the effective and efficient implementation of said Act. Under said law, the Free Public Internet Access Program was created that shall provide free access to internet service in public places throughout the country such as the national and local government offices; public basic education institutions; state universities and colleges, and TESDA technology institutions; public hospitals, health centers and rural health units; public parks, plazas, libraries, and barangay reading centers; public airports and seaports; and public transport terminals.

The vision is to reach 200,000 sites by 2026. However, challenges in the bidding and implementation process, limited access to cost-effective and up-to-date technology options, as well as limited capacity of Philippine telecommunications companies at the local level have slowed progress toward this goal.

This proposed project will support DICT's commitment to accelerate the roll-out of the *Pipol Konek* project. Working in partnership with DICT, UNDP will use its National Acceleration Modality to draw international expertise and temporarily apply its procurement system for managed services contracts for designated areas that currently have no or limited access to internet in public places. This phase of the DICT-UNDP partnership aims to expand internet access in up to 6,000 additional sites.

The project will contribute to closing the digital divide in the Philippines by providing incentives to encourage new and existing local and international service providers to expand internet coverage in designated areas. The project will incorporate third-party monitoring mechanisms to ensure internet service providers meet service quality standards. The project will also include resources to develop the capacity of DICT staff to oversee the procurement, management and implementation of future large-scale ICT investments. Governance arrangements will be established for the project that ensure proactive management of project activities and performance.

Programme Period: 18 months (subject to revision)
 	
Atlas Project Number:
_____
 	
Atlas Output ID:
_____
 	
Gender Marker: GEN1
	Total resources required (Philippine Pesos) 1,391,084,618.28
	
	Total allocated resources:
	• Regular
	• Other:
	  • Government: 1,362,084,618.28
	  • UNDP (advisory services, technology) 29,000,000.00

Agreed by UNDP:

I. PURPOSE AND EXPECTED OUTPUTS

Project Purpose: Enable DICT to access wider range of internet service providers and technologies to substantially expand the provision of free internet services in public places, especially for disadvantaged groups, meeting minimum quality standards for reliability and speed. The project will specifically provide the following services:

- *Domestic IP Backhaul Services in six (6) provinces;*
- *Municipal IP Backhaul Services in 403 municipalities, 76 cities, 24 provincial capitols, and 23 DICT field operations office – provincial offices; and*
- *Public Access Wi-Fi Network and Services for 66 provinces.*

The project will support the following four main areas:

Broadening people's access to free internet services in designated sites. UNDP will use the global reach of its procurement systems to expand the currently available range of internet service providers (ISPs) and technologies best suited to servicing "last-mile" communities in the Philippines. Through the partnership, UNDP may draw international expertise from its Global Procurement Services Unit in Copenhagan, Bangkok Regional Hub, as well as technology experts in Headquarters or other Country Offices for the benefit of the project. National and international ISPs would be invited to bid to provide internet access in public places, under a managed services contract, covering up to 6,000 additional sites. Services will focus on providing access for disadvantaged groups, such as children in schools, women in public markets, the elderly and people with disabilities in front-line services of government buildings. To maximize participation in the bidding, existing technical specifications for the managed services will be reviewed and revised as needed, based on international good practice. Specifications would be prepared in consultation with and approved by DICT to ensure they are appropriate for the Philippine socioeconomic context. The performance of managed services contactors would be proactively monitored by a dedicated UNDP project management team working in close cooperation with the DICT project team. The UNDP procurement system will also allow bidders from the international market, subject to approval from DICT.

Organize and develop the capacity of citizens to monitor delivery and installation of internet connections and performance of the free public internet service. Drawing on UNDP's substantial experience of working with citizen groups to monitor the delivery of government-provided services, a third-party monitoring system will be established to ensure internet services provided under the managed services contracts meet minimum quality standards for speed and reliability defined in the bid documents. In consultation with DICT, UNDP will enter into partnerships with local civil society organizations (CSOs) to develop the necessary capacity of citizen monitors to carry out their responsibilities effectively. CSOs will be surveyed, pre-qualified and engaged as responsible parties to the project. UNDP will also work with DICT to broaden and institutionalise its partnerships with civil society to ensure that it Is able to draw on sustained grassroots support in monitoring the quality of internet service in last mile communities after the completion of this project.

Develop the capacity of DICT to contract and oversee the performance of internet service providers. Recognizing that DICT is a recently created agency with a mandate to play a vital role in significantly expanding access to and application of internet and cloud-based computing services for the public and government agencies at local and national level, UNDP, in close consultation with DICT, will develop a comprehensive set of activities to develop the capacity of DICT staff to progressively take on and manage the procurement and implementation process for ICT-related services.

Project management and quality assurance

To ensure a strong focus on results, a Project Management Office (PMO) will be established by UNDP, to oversee the day-to-day operations of the project following UNDP operations policies and procedures. A Project Manager will lead the PMO and will be responsible for the overall management of project activities including, but not limited to the following:

a) Overall management of the initiative and technical inputs in the implementation of the project under the overall guidance and advisory support of UNDP/DICT;
b) Preparation of detailed annual and financial plans based on the project results framework and theory of change;
c) Management, certification and reporting on financial disbursements based on approved work plan and payment schedule;
d) Monitoring, reporting and evaluation of outputs and accomplishments towards the achievement of project intended outputs;
e) Ensuring the effective, efficient and timely implementation of activities;
f) Programme advocacy and visibility and coordination with relevant stakeholders;
g) Support services to the project for procurement, subcontracting and outsourcing of services.

II. MANAGEMENT ARRANGEMENTS

A **Project Board** shall be established with DICT and UNDP as core members. Stakeholders from other government agencies and civil society may be invited to attend Project Board meetings when necessary. The Project Board shall meet quarterly, or as needed, and shall provide strategic guidance and direction regarding the implementation of the project. Any changes deemed necessary to the strategy and annual workplan, including the revision of outputs and any budget allocation, realignment, and/or reallocation, shall be discussed and approved at the Project Board level, which may initiate amendment of the project document, annual work plan, and/or Project line item budget subject to the mutual written approval of the DICT and the UNDP. These amendments shall be formalised via an exchange of letters between DICT and UNDP. Any reallocation of funds shall be related to Pipol Konek Project activities.

A Technical Working Group shall be established under the project with DICT and UNDP as core members. Representatives from wider stakeholders from government and civil society may also be identified as regular members. The technical working group shall meet on a monthly - or as needed - basis to discuss physical and financial progress, as well as technical and administrative matters.

A **UNDP Project Management Office (PMO)** will be created to implement the day to day activities of the project. The UNDP Project Management Office will consist of a project manager, technical experts specialised in ICT, procurement, monitoring and evaluation officers, as well as operational support staff.

An exit plan to be crafted by the UNDP shall specify that at the end of the project, all Pipol Konek project-related equipment shall be transferred to the DICT.

III. MONITORING

In accordance with UNDP's programming policies and procedures, the project will be monitored through the following monitoring plan:

Monitoring Plan Outline:

Monitoring Activity	Purpose	Frequency	Expected Action	Partners (if joint)	Cost (if any)
Track results progress	Progress data against activities and results will be collected and analysed to assess the progress of the project in achieving the agreed outputs.	Quarterly, or in the frequency required for each indicator.	Slower than expected progress will be addressed by project management.		
Monitor and Manage Risk	Specific risks that may threaten achievement of intended results will be identified at inception. A risk log will be used to monitor risk management actions. This includes monitoring measures and plans that may have been required as per UNDP's Social and Environmental Standards. Audits will be conducted in accordance with UNDP's audit policy to manage financial risk.	Quarterly	Risks are identified by project management and actions are taken to manage risk. The risk log is actively maintained to keep track of identified risks and actions taken.		
Learn	Knowledge, good practices and lessons will be captured regularly, as well as actively sourced from other projects and partners and integrated back into the project.	At least annually	Relevant lessons are captured by the project team and used to inform management decisions.		
Annual Project Quality Assurance	The quality of the project will be assessed against UNDP's quality standards to identify project strengths and weaknesses and to inform management decision making to improve the project.	Annually	Areas of strength and weakness will be reviewed by project management and used to inform decisions to improve project performance.		
Review and Make Course Corrections	Data and evidence from all monitoring actions will inform decision making.	At least annually	Performance data, risks, lessons and quality will be discussed by the project board and used to make course corrections.		
Project Report*	Progress reports will be presented to the Project Board and key stakeholders, consisting of progress data showing project progress and fund	Monthly, quarterly and at the end of the project (final report)			

	utilization against pre-defined annual targets.				

* DICT will get full access to the UNDP audit reports and project evaluation

IV. ESTIMATED BUDGET AND WORK PLAN

EXPECTED OUTPUTS	2018		2019				RESPONSIBLE PARTY	FINANCING PLAN (PhP)	
	Q3	Q4	Q1	Q2	Q3	Q4		DICT	UNDP*
DICT-UNDP Partnership for Inclusive Net Access and Services (PINAS)								**1,362,084,618.28**	**29,000,000.00**
Broadening people's access to free internet services in designated sites							UNDP	1,259,515,208.35	1,000,000.00
• Conduct assessment of technology options to provide internet service	x	x	x						
• Draft procurement strategy and plan			x						
• Procure and install technology				x					
• Manage contracts				x	x	x			
Organize and develop the capacity of citizens to monitor delivery and installation of internet connections and performance of the free public internet service							UNDP / CSOs	8,000,000.00	10,000,000.00
• Conduct CSO stakeholder mapping		x							
• Design citizen monitoring modules and customize existing DevLIVE platform for citizen monitoring			x						
• Train citizens to monitor efficiency and integrity of internet service				x	x	x			
• Conduct monitoring and evaluation activities				x	x	x			
Develop the capacity of DICT to contract and oversee the performance of internet service providers.							UNDP	27,325,000.00	8,000,000.00
• Conduct capacity assessment of DICT			x						
• Roll out capacity building activities				x	x				
• Draft sustainability plan				x	x	x			
Project management and quality assurance							UNDP	67,244,409.93	10,000,000.00
• Advisory experts and consultants for strategic, financial and administrative management support	x	x	x	x	x	x			
• Communications		x	x	x	x	x			
• Audit and evaluation						x			
• Direct Project Cost		x	x	x	x	x			
• GMS (3%)		x	x	x	x	x			

* value of advisory services and in-kind contribution of systems technology

CERTFICATION

This is to certify that the amount of One Billion Three Hundred Sixty-Two Million Eighty-Four Thousand Six Hundred Eighteen & 28/100 Pesos Only (Php 1,362.084,618.28) is available for the engagement with United Nations Development Programme (UNDP) as a development partner in the implementation of the following services under the Free WiFi Internet Access in Public Places and Free Wifi for State Universities and Colleges, to wit:

	Item	Amount
1	Public Access Wi-fi Network and Services	Php 801,770,647.30
2	Municipal IP Backhaul Services	483,977,123.26
3	Domestic Backhaul Services	11,475,675.43
	Sub-total	Php 1,297,223,445.99
	5% Service Fee	64,861,172.30
	TOTAL	Php 1,362,084,518.28

MELANIE O. AGAPITO
OIC, Budget Division

27 September 2018

REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF INFORMATION AND COMMUNICATIONS TECHNOLOGY

30 July 2018

TITON MITRA
Country Director
United Nations Development Programme Philippines
15th Floor, North Tower, Rockwell Business Center Sheridan
Sheridan Street corner United Street
Highway Hills, Mandaluyong City 1550

LETTER OF INTENT

This is to signify the intent of the Department of Information and Communications Technology (DICT) to engage with the UNDP as a development partner in the implementation of the following under the Free Wi-Fi Internet Access in Public Places Project:

	Items	ABC	Service Fee + ABC
1	Public Access Wi-Fi Network and Services	801,770,647.30	841,859,179.66
2	Municipal IP Backhaul Services	483,977,123.26	508,175,979.42
3	Domestic IP Backhaul Services	11,475,675.43	12,049,459.20

TOTAL ABC: PhP 1,297,223,445.99
TOTAL AMOUNT INCLUDING SERVICE FEE: PhP 1,362,084,618.28

Attached herewith are the following documents for your consideration:
a. Agency Outsourcing Request;
b. Terms of Reference; and
c. Certificate of Funds Availability.

ELISEO M. RIO, JR.
Acting Secretary, DICT
Date: _____

FINANCING AGREEMENT BETWEEN THE UNITED NATIONS DEVELOPMENT PROGRAMME AND THE GOVERNMENT OF THE PHILIPPINES

WHEREAS, the United Nations Development Programme (hereinafter referred to as "UNDP") and the Government of the Philippines – Department of Information and Communications Technology (hereinafter referred to as the "Government") have agreed to co-operate in the implementation of a project in the Philippines (hereinafter referred to as "the Project"), as described in the Project Document *Project ID 00111581* ***PIPOL KONEK,*** in the Philippines, and submitted to the Government for information.

WHEREAS, the Government has informed UNDP of its willingness to contribute funds (hereinafter referred to as "the contribution") to the UNDP on a cost-sharing basis to increase the resources available for the Project;

WHEREAS, the UNDP shall designate as Implementing Partner, the UNDP Country Office in the Philippines, for the implementation of the Project financed from the contribution (hereinafter referred to as " the Implementing Partner");

NOW THEREFORE, UNDP and the Government hereby agree as follows:

Article I

1. The Government shall, in the manner referred to in paragraph 2 of this Article, place at the disposal of UNDP the contribution of **One Billion Three Hundred Sixty Two Million Eighty Four Thousand Six Hundred Eighteen and Twenty Eight Philippine Pesos (1,362,084,618.28);**

2. The Government shall, in accordance with the schedule of payments set out below, deposit the contribution in

UNDP Representative Peso Account
Current Account No. 0132549315001
(SWIFT ID: SCBLPHMM)
Standard Chartered Bank
6788 Ayala Avenue
Makati City

Date payment due	Amount (stated currency)
(a) 25 September 2018	PhP 700,000,000.00
(b) 15 January 2018	PhP 662,084,618.28

3. The Government will inform UNDP when the Contribution is paid via e-mail with remittance information to contributions@undp.org, providing the following information:

This information should also be included in the bank remittance advice when funds are remitted to UNDP.

4. The value of the payment, if made in a currency other than United States dollars, shall be determined by applying the United Nations operational rate of exchange in effect on the date of payment. Should there be a change in the United Nations operational rate of exchange prior to the full utilization by the UNDP of the payment, the value of the balance of funds still held at that time will be adjusted accordingly. If, in such a case, a loss in the value of the balance of funds is recorded, UNDP shall inform the Government with a view to determining whether any further financing could be provided by the Government. Should such further financing not be available, the assistance to be provided to the Project may be reduced, suspended or terminated by UNDP.

5. The above schedule of payments takes into account the requirement that contributions shall be paid in advance of the implementation of planned activities. It may be amended to be consistent with the progress of project delivery. UNDP shall not absorb any loss (including but not limited to exchange fluctuations) under the Project. The Parties acknowledge and agree that all losses shall be charged to the Project.

6. All financial accounts and statements shall be expressed in United States dollars.

7. UNDP may agree to accept Contributions in a currency other than United States dollars provided such currency is fully convertible or readily usable by UNDP and subject to the provisions of paragraph 6 above. Any change in the currency of the Contribution shall be made only in agreement with UNDP.

Article II

1. In accordance with the decisions and directives of UNDP's Executive Board reflected in its Policy on Cost Recovery from Other Resources, the Contribution shall be subject to cost recovery for indirect costs incurred by UNDP headquarters and country office structures in providing General Management Support (GMS) services. To cover these GMS costs, the contribution shall be charged a fee equal to 3%. Furthermore, as long as they are unequivocally linked to the specific project(s), all direct costs of implementation, including the costs of implementing partner, will be identified in the project budget against a relevant budget line and borne by the project accordingly.

2. The aggregate of the amounts budgeted for the project, together with the estimated costs of reimbursement of related support services, shall not exceed the total resources available to the project under this Agreement as well as funds which may be available to the project for project costs and for support costs under other sources of financing.

Article III

1. The contribution shall be administered by the UNDP in accordance with UNDP regulations, rules, policies and procedures, applying its normal procedures for the execution of its projects.

2. Project management and expenditures shall be governed by the regulations, rules, policies and procedures of UNDP and, where applicable, the regulations, rules, policies and procedures of the Implementing Partner.

Article IV

1. The implementation of the responsibilities of the UNDP and of the Implementing Partner pursuant to this Agreement and the relevant project document shall be dependent on receipt by the UNDP of the contribution in accordance with the schedule of payments set out in Article I, paragraph 2, above. UNDP shall not start implementation of the activities prior to receiving the Contribution or the first tranche of the Contribution (whichever is applicable).

2. If unforeseen increases in expenditures or commitments are expected or realized (whether due to inflationary factors, fluctuation in exchange rates or unforeseen contingencies) UNDP shall submit to the Government on a timely basis a supplementary estimate showing the further financing that will be necessary. The Government shall use its best endeavors to make available to UNDP the additional funds required.

3. If the Contribution referred to in Article I, paragraph 2, above, are not received in accordance with the payment schedule, or if the additional financing required in accordance with paragraph 2, above, is not forthcoming from the Government or other sources, the assistance to be provided to the Project under this Agreement may be reduced, suspended or terminated by UNDP.

Article V

Ownership of equipment, supplies and other property financed from the contribution shall vest in UNDP. Matters relating to the transfer of ownership by UNDP shall be determined in accordance with the relevant policies and procedures of UNDP.

Article VI

The contribution shall be subject exclusively to the internal and external auditing procedures provided for in the financial regulations, rules, policies and procedures of UNDP.

Article VII

UNDP shall provide the Government on request with financial and other reports prepared in accordance with UNDP reporting procedures.

Article VIII

1. UNDP shall notify the Government when all activities relating to the Project have been completed in accordance with the Project Document.

2. Notwithstanding the completion of all activities relating to the Project, UNDP shall continue to hold unutilized funds from the Contribution until all commitments and liabilities incurred in implementation of the activities finance by the contribution have been satisfied and these activities brought to an orderly conclusion.

3. If the unutilized funds prove insufficient to meet such commitments and liabilities, UNDP shall notify the Government and consult with the Government on the manner in which such commitments and liabilities may be satisfied.

4. In cases where the Project is completed in accordance with the project document, any funds below 5,000 USD (five thousand US Dollars) that remain unexpended after all commitments and liabilities have been satisfied shall be automatically reallocated by UNDP. Any funds above 5,000 USD (five thousand US Dollars) that remain unexpended after all commitments and liabilities have been satisfied shall be reallocated by UNDP after consultation with the Government.

Article IX

The Parties agree that it is important to take all necessary precautions to avoid corrupt practices. To this end, UNDP shall maintain standards of conduct to govern the performance of its staff, including of corrupt practices in connection with the award and administration of contracts, grants, or other benefits, as set forth in the Staff Regulations and Rules of the United Nations, the UNDP Financial Regulations and Rules, and the UND Procurement Manual.

Article X

Consistent with numerous United Security Council resolutions, including S/RES/1269 (1999), S/RES 1368 (2001), and S/RES/1373 (2001), both the Donor and UNDP are firmly committed to the international fight against terrorism, and in particular, against the financing of terrorism. It is the policy of UNDP to seek to ensure that none of its funds are used, directly or indirectly, to provide support to individuals or entities associated with terrorism. In accordance with this policy, UNDP undertakes to use reasonable efforts to ensure that none of the Donor funds provided under this Agreement are used to provide support to individuals or entities associated with terrorism.

Article XI

1. After consultations have taken place between the two Parties to this Agreement and provided that the funds from the Contribution already received are, together with other funds available to the Project, sufficient to meet all commitments and liabilities incurred in the implementation of the Project, this Agreement may be terminated by UNDP or by the

Government. The Agreement shall cease to be in force thirty days after either of the Parties may have given notice in writing to the other Party of its decision to terminate the Agreement.

2. If the unutilized contribution-payments, together with other funds available to the Project, are insufficient to meet such commitments and liabilities, UNDP shall notify the Government and consult with the Government on the manner in which such commitments and liabilities may be satisfied.

3. Notwithstanding termination of this Agreement, UNDP shall continue to hold unutilized funds until all commitments and liabilities incurred in implementation of the activities financed by the contribution have been satisfied and these activities brought to an orderly conclusion.

4. In cases where this agreement is terminated before Project completion any funds below 5,000 USD (five thousand US Dollars) that remain unexpended after all commitments and liabilities have been satisfied shall be automatically reallocated by UNDP. Any funds above 5,000 USD (five thousand US Dollars) that remain unexpended after all commitments and liabilities have been satisfied shall be reallocated by UNDP after consultation with the Government.

Article XII

Any notice or correspondence between UNDP and the Government will be addressed as follows:

(a) To the Government:
Eliseo Mijares Rio, Jr.
Acting Secretary
Department of Information and Communications Technology
C.P. Garcia Ave., Diliman, Quezon City
Philippines 1101

(b) Upon receipt of funds, UNDP shall send an electronic receipt to the Government email address provided below as confirmation that the remitted funds have been received by UNDP

Government email address: eliseo.riojr@dict.gov.ph

With a copy to:

Attention: cheryl.ortega@dict.gov.ph

(b) To UNDP Philippines:
Titon Mitra
Country Director
United Nations Development Programme
15th Floor, North Tower, Rockwell Business Center Sheridan
Sheridan Street corner United Street

Highway Hills, Mandaluyong City
Philippines 1550

Article XIII

This Agreement shall enter into force upon the signature of this Agreement by parties hereto, on the date of the last signature.

IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have signed the present Agreement in the English language in two copies.

For the Government:

Eliseo Mijares Rio, Jr.
Acting Secretary
Department of Information and Communications Technology
Date:
Place:

For the United Nations Development Programme:

Titon Mitra
Country Director
UNDP Philippines

Date:
Place:

DICT-OSEC18-3883

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES
CITY OF QUEZON CITY) s.s.

Before me, this SEP 26 2018 in the City of QUEZON CITY, Philippines, personally appeared:

Name	Gov't issued I.D.	Issued at	Issued on
ELISEO M. RIO, JR.			

Known to me be the same persons who executed the foregoing instrument, and they acknowledged to me that the same is their free act and deed.

This instrument, consisting of six (6) pages, including the page on which this acknowledgment is written, has been signed on each and every page thereof by the parties and their witnesses, and sealed with my notarial seal.

IN WITNESS WHEREOF, I have hereunto set my hand, the day, year, and place above written.

NOTARY PUBLIC

Doc. No. 219
Page No. 42
Book No. VI
Series of 2018

ATTY. FLORIMOND C. ROUS
Notary Public for Quezon City
Until December 31, 2018
PTR No. 5521227/1-3-18 / Q.C.
IBP LIFETIME NO. 00315
ROLL NO. 25709 / TIN 142-154-935
MCLE 5 Comp-00001549: 1-22-2014
Adm Matter No.156 / RTC-QC / 2016

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES
CITY OF QUEZON CITY) s.s.

Before me, this SEP 2 6 2018 in the City of QUEZON CITY, Philippines, personally appeared:

Name	Gov't issued I.D.	Issued at	Issued on
TITON MITRA			

Known to me be the same persons who executed the foregoing instrument, and they acknowledged to me that the same is their free act and deed.

This instrument, consisting of six (6) pages, including the page on which this acknowledgment is written, has been signed on each and every page thereof by the parties and their witnesses, and sealed with my notarial seal.

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